

# OncoRes Medical

Inspired | Restless | Human | Visionary

## **FINANCIAL ACCOUNTANT (PART-TIME)**

OncoRes Medical was founded at the intersection of medicine, science and humanity to improve the accuracy of breast conserving surgery and eliminate the physical, psychological and economic burdens associated with repeat operations.

Our unique, informal culture champions vision, restlessness and humanity. Knowing we have an open and supportive team means each of us has the freedom to take responsibility and ownership. We have a shared passion to work restlessly, pioneering change to re-imagine the world, while remaining grounded in our commitment to science and quality.

Our passion for helping patients focusses us on the patient. We believe that all breast cancer patients deserve the opportunity to move beyond their breast cancer surgery knowing that all the cancer has been removed, the first time. In everything we do, we are thinking about how we can inch closer to a world free from re-excisions... We are going BEYOND BREAST CANCER

### **Overview:**

The Financial Accountant at OncoRes Medical is responsible for assisting the CFO with the day to day finance function of the company. The successful candidate will be expected to work both independently and in a small team environment. The role will be a part time role initially (0.5FTE).

This is a unique opportunity to get involved in an early, rapidly growing company with significant growth and development opportunities for the right candidate.

### **Responsibilities:**

- Responsible for accounts payable, accounts receivable and data entry
- Complete monthly Bank and credit card reconciliations
- Assist with monthly payroll, employee record maintenance, expense reimbursement
- Preparing draft accounts in accounting system, including general journal entry
- Assist with quarterly BAS, monthly activity statements & annual tax lodgements
- Involvement in quarterly grant reporting and annual audits
- Ability to work in both collaborative and independent work situations and environments
- Must have excellent attention to detail and analytical skills

### **Qualifications:**

- CA/CPA or equivalent, or nearing qualification
- At least 2 years experience in a similar role.
- Experience with grant reporting and R&D tax incentive will be highly regarded
- Experience with accounting software (Enterprise Resource Planning software highly regarded) and MS Office suite

- Task oriented: demonstrated knowledge and ability to plan, prioritize, and coordinate the completion of deliverables and tasks, must be highly flexible, have a hands-on approach and be willing to take initiative
- Communication skills: ability to effectively communicate through written and verbal means and constructively collaborate with colleagues
- Professional: ability to remain professional and positive in all personal interactions, and provide an example of good work ethic, a willingness to help, and personal discipline in achieving goals
- Qualified candidates must be legally authorized to be employed in Perth, Australia.

**Benefits:**

- Comprehensive and competitive remuneration packaging including access to the employee stock ownership plan and phone allowance.
- A flexible and fun workplace where we understand that your life is more than your job.
- A rare opportunity to work closely alongside world class colleagues and mentors with many collective years' experience in all aspects of medical device development and commercialisation. All of us share a passion to work collaboratively where every voice is heard, and your personal professional development is a high priority.
- CPA mentoring available for the right candidate.

OncoRes is committed to building and fostering an inclusive, diverse workplace. We believe the differing perspectives and experiences each of us brings inevitably increases innovation and teamwork, flowing into positive tangible outcomes.

**To Apply:**

Please submit a cover letter and CV addressed to Sofie De Wolf (CFO) to apply.  
[careers@oncoresmedical.com](mailto:careers@oncoresmedical.com)

- Flexible, part-time role - Great collaborative team environment - Immediate start for the right candidate